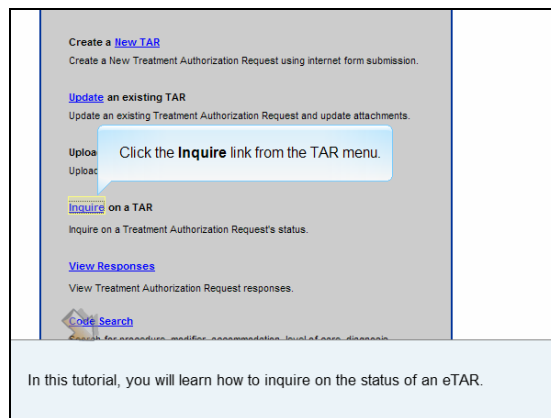




Inquire on an eTAR

Note: Information used to complete examples is fictitious.



In this tutorial, you will learn how to inquire on the status of an eTAR.

Click the **Inquire** link from the TAR menu.

Please Enter Inquiry Selection Information.

Service Indicator:  Provider: XXX123456

The provider number listed on the Inquiry Selection Criteria page is pre-populated based on the provider number used to log on to Transaction Services.

Status:

☐ Approved

☐ Deferred

☐ Denied

☐ Modified

☐ In Review

Service Dates:

Begin:  End:

Service From Dates:

Begin:  End:

Service Thru Dates:

Begin:  End:

Receipt Dates:

Begin:  End:

The Inquiry Selection Criteria page provides various search options to inquire on an eTAR. eTAR Inquiry provides the status of your eTAR as well as the Pricing Indicator. TAR responses can be viewed from TAR Inquiry.

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The provider number listed on the Inquiry Selection Criteria page is pre-populated based on the provider number used to log on to Transaction Services.

TAR responses can be viewed from TAR Inquiry.

Please Enter Inquiry Selection Information.

Service Indicator:  Provider: XXX123456

TAR Number:

Special Handling:  Patient Record #:

Recipient ID:

Status:

☐ Approved

☐ Deferred

☐ Denied

☐ Modified

☐ In Review

Service Dates:

Begin:  End:

Service From Dates:

Begin:  End:

Service Thru Dates:

Begin:  End:

Receipt Dates:

Begin:  End:

If you are searching for a TAR Control Number (TCN) submitted using a different provider number, the search results will be blank. You must log off and log on to Transaction Services again using the correct provider number.

If you are searching for a TAR Control Number (TCN) submitted using a different provider number, the search results will be blank. You must log off and log on to Transaction Services again using the correct provider number.

Please Enter Inquiry Selection Information.

Service Indicator:

Provider: XXX123456

TAR Number:

Special Handling:

Patient Record #:

Type the TCN you would like to inquire about in the **TAR Number** field.

Status:

- ☐ Approved
- ☐ Deferred
- ☐ Denied
- ☐ Modified
- ☐ In Review

Service Dates:

From:  Begin:  End:

Thru:  Begin:  End:

Receipt Dates:

Begin:  End:

When the TCN is unknown, use the other inquiry selection fields to narrow the search criteria. These fields can be used separately or in conjunction with each other.

Type the TCN you would like to inquire about in the **TAR Number** field.

When the TCN is unknown, use the other inquiry selection fields to narrow the search criteria. These fields can be used separately or in conjunction with each other.

Special Handling:

Patient Record #:

Recipient ID:

Status:

- ☐ Approved
- ☐ Deferred
- ☐ Denied
- ☐ Modified
- ☐ In Review

Service Dates:

From:  Begin:  End:

Thru:  Begin:  End:

Receipt Dates:

Begin:  End:

Click **Continue**.

Click **Continue**.

The screenshot shows the eTAR inquiry form. On the left, under 'Special Handling', there is a dropdown menu. Below it, the 'Status' section has checkboxes for 'Approved', 'Deferred', 'Denied', 'Modified', and 'In Review'. On the right, there are input fields for 'Patient Record #', 'Recipient ID', and two 'Service Dates' (Begin and End) in mmddyyyy format. A yellow warning dialog box from Microsoft Internet Explorer is overlaid on the form, stating: 'If a TCN was entered, all other values are ignored.' with an 'OK' button. Below the form, a light blue box contains the text: 'After you click **Continue**, a prompt will appear stating if a TCN was entered, all other values are ignored.'

After you click **Continue**, a prompt will appear stating if a TCN was entered, all other values are ignored.

This screenshot is similar to the previous one but includes additional annotations. A blue callout box with the text 'Click **OK** to continue to eTAR Inquiry.' points to the 'OK' button on the warning dialog box. The dialog box itself is grey and contains the same warning message: 'If a TCN was entered, all other values are ignored.' with an 'OK' button. The form fields and status checkboxes are the same as in the previous screenshot. There are also 'Highlight Box' labels with coordinates (145 x 45) and (215 x 274) pointing to the callout box and the dialog box respectively.

Click **OK** to continue to eTAR Inquiry.

Welcome to **California**

### Inquiry Selection List

Please click on the TAR Inquiry you would like to retrieve.

Click the **TCN** link to view detailed eTAR status information.

TCN	0	11785210	123456789	1	Home Health	Z6900	SKILLED NURSING SERVICES		Jones	03012005	1 Approve
0400003487											

Highlight Box:

A list of TCNs that fulfill the search criteria are shown on the Inquiry Selection List page.

A list of TCNs that fulfill the search criteria are shown on the Inquiry Selection List page.

Click the **TCN** link to view detailed eTAR status information.

TAR #: 0400003487

**Provider Information**

Submitting Provider: XXX123456 Medicare Certified: **N**

Provider Name: SEAN'S MEDICAL Phone #: (555) 555-5555 Fax #: (555) 555-5555

Street/Mailing Address: 123 MY PLACE DR. City: HOMETOWN State: CA Zip Code: 90000

Contact Name: Beth Smith Contact Phone #: (555) 555-5555 Contact Extension:

**Patient Information**

Recipient ID: 123456789 Patient Record #: 11785210

Special Handling:

The TAR Inquiry page displays the current version of the eTAR.

The TAR Inquiry page displays the current version of the eTAR.

Service Information			
Service Number	Status	Status Date	
1	1 Approve	03012005	
Ind.	Service Code	Service Description	
Home Health	Z6900	SKILLED NURSING SERVICES	
Total Units	From Date	Thru Date	
72	01012005	06012005	
Admit Date/ Start of Care	Admit From	Discharge Date	Discharge
01012005			
Frequency			
3 / Week			
POS	ICD-9	Diagnosis Description	Date of Onset
	279.18	ACQUIRED IMMUNE DEFICIENCY SYNDROME	01012005

Responses

The Service Information section provides the current status of each eTAR service line.

The Service Information section provides the current status of each eTAR service line.

Service Number	Status	Status Date	Side
2	1 Approve	03012005	
Ind.	Service Description	Side	
Speech Ther	IRLPOOL THERAPY	LEFT	
Total Units	From Date	Thru Date	
12	01012005	06012005	
Admit Date/ Start of Care	Discharge Date	Discharge	
Frequency	Ant. Length of Need	Date of Onset	
SIG	Price Indicator	Price	
	0 - No special condition		

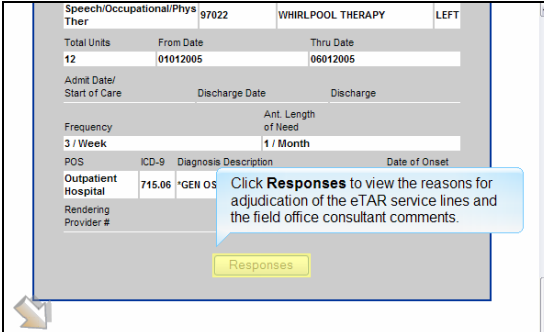
The pricing indicator becomes the 11th digit of your TCN for billing and is required to bill your approved eTAR service line(s).  
If the TAR was previously approved/modified then updated, the original approved/modified version will always be displayed in TAR Inquiry, until the update is approved/modified.

Verify the status date of the adjudicated lines.

The pricing indicator becomes the 11th digit of your TCN for billing and is required to bill your approved eTAR service line(s).

If the TAR was previously approved/modified then updated, the original approved/modified version will always be displayed in TAR Inquiry, until the update is approved/modified.

The pricing indicator for the approved/modified service line is also shown on the TAR Inquiry page.



Speech/Occupational/Phys Ther 97022 WHIRLPOOL THERAPY LEFT

Total Units 12 From Date 01012005 Thru Date 06012005

Admit Date/Start of Care Discharge Date Discharge

Frequency 3 / Week Ant. Length of Need 1 / Month

POS Outpatient Hospital ICD-9 715.06 \*GEN OS Diagnosis Description Date of Onset

Rendering Provider #

Click **Responses** to view the reasons for adjudication of the eTAR service lines and the field office consultant comments.

Responses

If your eTAR is "In Review", the Responses button will not be present.

Click **Responses** to view the reasons for adjudication of the eTAR service lines and the field office consultant comments.

If your eTAR is "In Review", the Responses button will not be present.

Tuesday, September 13, 2011

alifornia

Response Selection List

search

My CA

To view the response for the most current version of the eTAR, locate the most recent response date and appropriate service number.

TCN	Service #	Service Description	Status	Patient Record #	Response Date
0400003487	1	SKILLED NURSING SERVICES	4 Defer	11785210	03012005
0400003487	2	WHIRLPOOL THERAPY	4 Defer	11785210	03012005

The current and previously adjudicated versions of the eTARs are listed by Service # and Response Date.

The current and previously adjudicated versions of the eTARs are listed by Service # and Response Date.

To view the response for the most current version of the eTAR, locate the most recent response date and appropriate service number.

Tuesday, September 13, 2011

alifornia

**Response Selection List**

search

My CA

Click the **TCN** link to view detailed TAR response information.

TCN	#	Description	Revised	Response	Date
<a href="#">0400003487</a>	1	SKILLED NURSING SERVICES	4 Defer	11785210	03012005
<a href="#">0400003487</a>	2	WHIRLPOOL THERAPY	4 Defer	11785210	03012005

Click the **TCN** link to view detailed TAR response information.

TAR Control # : 0400003487

P.I. : 0

Service # : 1

Response Date : 03012005

Recipient ID : 123456789

Submitting Provider : XXX123456

Patient Record # : 11785210

Service Code : Z6900

Service Description : SKILLED NURSING SERVICES

From Date : 01012005

Thru Date :

Quantity :

Status : 4 Defer

The P.I. is the pricing indicator for each service line.

The Status is the adjudication status of the eTAR service line response being viewed.

The TAR Response page displays an abbreviated version of the submitted eTAR.

The TAR Response page displays an abbreviated version of the submitted eTAR.

The P.I. is the pricing indicator for each service line.

The Status is the adjudication status of the eTAR service line response being viewed.



The screenshot displays the eTAR system interface. At the top, it shows 'From Date: 01012005' and 'To Date: 06012005'. Below this, 'Quantity:' is followed by a blank field, and 'Units:' is followed by '72'. The 'Status:' is listed as '4 Defer'. A callout box points to the 'Status' field with the text: 'The Action Reason List provides specific reasons why the eTAR service line was deferred, denied, modified or approved.' Below the status, there are fields for 'Service Code' and 'Service Description'. Another callout box points to the 'Action Reason List' section with the text: 'The TAR Review Comments provides comments from the Medi-Cal field office reviewer entered while adjudicating the eTAR service line.' The 'Action Reason List' section contains the text: 'The request has been for deferral reasons. Medical review cannot Please submit legible f'. Below this, the 'TAR Review Comments' section contains the text: 'Please submit medical justification'. At the bottom, it shows 'Date & Time: 13-Sep-2005 15:05:40'.

The Action Reason List provides specific reasons why the eTAR service line was deferred, denied, modified or approved.

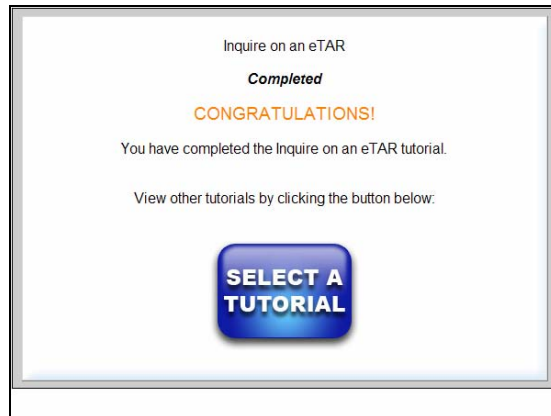
The TAR Review Comments provides comments from the Medi-Cal field office reviewer entered while adjudicating the eTAR service line.

The screenshot shows a 'Remember' section with a list of four bullet points. The text is as follows:

- TAR response is accessible from TAR Inquiry.
- The provider number listed on the Inquiry Selection Criteria page is pre-populated based on the provider number used to log on to Transaction Services.
- If you are searching for a TAR under a different provider number, log off and log on to Transaction Services again using the correct provider number.
- The pricing indicator becomes the 11th digit of your TCN for billing and is required to bill your approved eTAR service line(s).

#### Remember

- TAR response is accessible from TAR Inquiry.
- The provider number listed on the Inquiry Selection Criteria page is pre-populated based on the provider number used to log on to Transaction Services.
- If you are searching for a TAR under a different provider number, log off and log on to Transaction Services again using the correct provider number.
- The pricing indicator becomes the 11th digit of your TCN for billing and is required to bill your approved eTAR service line(s).



Inquire on an eTAR - **Completed**

**CONGRATULATIONS!**

You have completed the Inquire on an eTAR tutorial.